

**GRAND COUNTY AIRPORT BOARD
REGULAR MEETING**

**Grand County Courthouse
125 E Center St.
Hybrid virtual participation on Zoom
Moab, Utah**

**MINUTES
October 6, 2025**

The Grand County Airport Board met in a regular meeting on October 6, 2025. The meeting was held in-person at the Grand County Commission Chambers with hybrid virtual participation available via Zoom.

Board Members Present: Jody Patterson, Bill Hawley, Jason Taylor, Howard Trenholm, Rachel Paxman, Randy Martin

Board members on Zoom: Ted Curtis

Board members Absent: Bill Winfield, Dan Wheeler & Lori Maughn

Present on Zoom: Thorsen Milton & Judd Hill with Lochner

Staff present was: Andrea Erwin, Jessiqua Zufelt and Steve Gleason

Others Present: Alan Rydman and Mary Rydman

Call to Order: Jody Patterson called to the meeting to order at 4:00 p.m.

Citizens to be Heard – None

General Business

1. **Minutes September 8, 2025** – Motion to approve the minutes of 9.8.2025, with a correction to the address by Bill Hawley. Second by Jason Taylor. MOTION CARRIED UNANIMOUSLY

Discussion Items

2. Project Reports

- a. **Taxilanes E, G & J** – Judd reports the project has begun and is going well. A few weather day delays, but they are still on schedule for paving at beginning of November. No issues have risen.
 - b. **Taxilane F** – This will be completed at the same time as E, G & J. There were a few issues, but things are going good. Notice to proceed was given 10/24/25 but was delayed with waiting for funding for F. Steve Gleason asked Lochner for an updated completion time frame. Contractor states the delayed days have been added to the end of the contracted time. They expect to be completed in the first few weeks of November, if no further delays arise.
 - c. **Apron Expansion** – We are waiting for signed papers, spring construction possibly. Some dirt work can be done outside of paving season.
3. **Status of EAS Contract** – The current agreement remains valid until next October. Randy inquired about the process for the next contract, and Steve explained that it will be put out for bid to see who responds, with work on the process beginning early next year. Randy also asked whether the DOT must approve the agreement, and Steve confirmed that DOT acceptance is required. Jody questioned whether any

carriers other than Contour might submit a bid. Additionally, Randy mentioned a New York Times article suggesting that a potential government shutdown could affect the airport, and Steve noted that this topic would be addressed in his Director's Report.

4. **Hangar Users Loss Of Use During Construction** – Bill H. inquired whether hangar owners would receive any reimbursement for loss of use during construction. Following discussion, Jason T. compared the situation to when the ramp was reconstructed and he was unable to rent vehicles, while Howard T. referenced the Main Street reconstruction that temporarily limited customer access to businesses. After consideration, the group agreed that offering reimbursement would set an undesirable precedent. It was concluded that construction and maintenance are routine operational needs, and reimbursement will not be provided.
5. **Contour Marketing** – Mountain Media is developing a marketing plan to enhance promotional efforts, and sample materials have been sent. Howard noted that progress on the travel council's side has been somewhat slow. Jessiqua inquired about the \$25,000 from Contour, and Andrea agreed to forward Riley's email with the relevant information for Jessiqua to follow up on. Howard will also follow up with contacts at the Travel Council regarding the matter.
6. **Terminal Marketing** – Jessiqua has been working on gathering advertising rates from similar sized airports. After all her research she thinks what is currently on the fee schedule makes sense for what we can offer at the airport for wall space. She recommends that we add Digital Advertising for \$100 per 30 second clip that will be on a 5 minute rotation at two locations, to replace the current TVs that Lionsback is leasing. The Board was in agreeance and will vote on the updated fee schedule at the November meeting.

Reports

7. **County Commission** – Bill Winfield was absent, no report.
8. **City of Moab** – Jason reported that the sidewalk repair project had a bid approved. Work on this project should start soon, they are focusing on main street first. The City is working on a CIP plan.
9. **Travel Council** – Howard reported that the County Commission is expected to approve the events fund tomorrow, allocating \$250,000 for marketing-related events. Applications for the marketing grant will open toward the end of the year, with awards announced in January. Eligible events must take place between January 2026 and December 2027. He noted that while the program will remain flexible to support new events, the goal is to encourage recurring, annual events. Jody mentioned it would be nice to try and get a fly in event at the airport.
10. **Director's Report** – Steve said a letter was received from the DOT stating that if the government shutdown extends beyond October 12, they will be unable to continue AEAS subsidy payments. Steve contacted Ben with Contour, as well as Mark and Quinn, to discuss the situation. It was confirmed that the airline will be reimbursed for eligible hours once the shutdown ends. Both Contour and the County have committed to maintaining flight operations throughout the shutdown, ensuring there will be no interruption of air service to Moab. Steve also reports that we have begun an internal audit of leases and billing. When working on 2026 projections some questions came up about why lease numbers were going down, which Steve says should not happen especially when none of the hangars are empty.
11. **Miscellaneous** – Bill H. appreciated the paper packet and would like to see total enplanements in addition to it being broke down between DEN and PHX.

Future Considerations

Closed Session(s) (If Necessary)

Adjourn – Jody adjourned the meeting at 4:50 pm.

ATTEST:

Jody Patterson Chair, Grand County Airport Board

Steve Gleason, Airport Director