

**GRAND COUNTY AIRPORT BOARD
REGULAR MEETING**

**Grand County Courthouse
45 South 100 East
Hybrid virtual participation on Zoom
Moab, Utah**

**MINUTES
August 11, 2025**

The Grand County Airport Board met in a regular meeting on August 11, 2025. The meeting was held in-person at the Moab Valley Fire Department, with hybrid virtual participation available via Zoom.

Board Members Present: Chair Jody Patterson, Bill Hawley, Howard Trenholme, Rachel Paxman and Commissioner Bill Winfield.

Board member Jason Taylor participated via Zoom.

Board members Randy Martin, Lori Maughan and Ted Curtis were absent.

Present on Zoom: Thorsen Milton & Eric Rivera with Lochner

Staff present was: Andrea Erwin, Steve Gleason and Jessiqua Zufelt.

Others Present: Judd Hill, Alan Rydman and Nate Rydman

Call to Order: Chair Patterson called to the meeting to order at 4:01 p.m.

Citizens to be Heard – None.

General Business

1. **Minutes July 7, 2025** – Motion to approve the minutes of 7.7.2025 by Howard Trenholme. Second by Rachel Paxman. MOTION CARRIED UNANIMOUSLY
2. **Approve Bylaws Change** – Motion to approve the bylaw change to include a voting member from the FBO on the Airport Board by Howard Trenholme. Second by Rachel Paxman. MOTION CARRIED UNANIMOUSLY
3. **Approve FBO Board Seat Placement** – Do not have a designee from the FBO to vote on.

Discussion Items

4. **Precision Approach** – Bill Hawley our VOR has ancient hardware and is on the list to be upgraded to digital. It would be a large improvement. We will need an exception or move it in the future. Steve said the Taxiway may have more than the VOR in the way of future plans. The Well is also in the way, and protecting the water is very important. Judd pulled up the Master Plan and it shows move the VOR to the NW side of the runway. The Taxiway can not be moved to the N of the runway as the FAA won't approve crossing the runway. Bill thinks that it will take 5 years to build the approaches and move the VOR. There are two companies that build, maintain and own the precision approach. Information is in the packet and will be emailed to the board for review. Bill would just like this discussion to be had and considered in future planning.

5. Project Reports

- a. **Taxilanes E, G & J** – Lochner will begin construction August 25th and expect to have the project wrapped up mid October.
 - b. **Apron Expansion** – Still waiting on discretionary money to be issued.
 - c. **Taxilane F** – Steve believes he has found private funding to add this at the time of E, G & J. Plan to repay will be a one time linear foot fee for all new hangers built along it.
6. **Contour Billboard Review Proposal** – Howard Trenholme reports that the director of tourism resigned in June and they didn't have a board meeting in July. Still a work in progress, he will ask the media company to help with ideas. Billboard is owned by the county, so it is up to them who uses it. All of the bill boards at the airport are in pretty rough shape and in need of repair.
7. **Solar Project** – Bill Hawley said this project is dead and funding is no longer available.
8. **Terminal Advertising** – Steve Gleason would like to open up some wall space and more slots on the screens for digital options for more than Lionsback. Some of the art currently hanging would need to go or be moved. Steve isn't sure who will be the one to sell the spots once everything is approved, and he is unsure what charges should be. Jessiqua will reach out to a third party that works with airports for their advertising to get some costs. Judd hill found the fee schedule online. Bill Hawley suggests that we have numbers to present next month when the budget is discussed for 2026.

Reports

9. **County Commission** – Bill Winfield has nothing to report.
10. **City of Moab** – Jason Taylor said the City doesn't have much to update on either. They did approve a solar project that will go on top of the pool.
11. **Travel Council** – Howard Trenholme said the drop in tourism is bringing the TRT returns under budget. Discussion was had on TRCC funds and if it was a lump sum reporting or if it is broken in to segments. Would like to know if the Airport is alone in bringing down the TRCC.
12. **Solar Committee** – This project will not be moving forward and will be removed from the agenda.
13. **Director's Report** – Steve is working to start charging a \$4.50 PFC to all tickets. This money would be specifically for capital improvements. The airline would not have to include it in their ticket price it would be listed as a fee. Judd talked on PFCs and how most airports use a third party that tracks these as the FAA regulations are very in depth.
14. **Other** – Jody Patterson asked for an update on the Terminal Foundation, Steve was unaware and will get up to speed on this. Rachel Paxman said that in September Contour will have two flights to Denver on Friday's and Saturdays.

Future Considerations

Closed Session(s) (If Necessary)

Adjourn – Chair Patterson adjourned the meeting at 5:00 pm.

ATTEST:

Jody Patterson Chair, Grand County Airport Board

Steve Gleason, Airport Director