



GRAND COUNTY COMMISSION REGULAR MEETING

**Grand County Commission Chambers
Hybrid virtual participation on Zoom
Moab, Utah**

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MINUTES 15 April 2025

The Grand County Commission met in a regular meeting on April 15th, 2025. The meeting was held in-person in the Grand County Commission Chambers, with hybrid virtual participation also available via Zoom. It was also broadcast and saved on YouTube. Attending the meeting in-person were Commission Chair Bill Winfield, Commission Vice-Chair Melodie McCandless and Commissioners Brian Martinez, Mary McGann, Trisha Hedin, Mike McCurdy. Also attending in-person were Commission Administrator Mark Tyner, Associate Commission Administrator Quinn Hall, County Attorney Stephen Stocks and Clerk/Auditor Gabriel Woytek. Commissioner Jacques Hadler was absent.

3:59 p.m. Chair Winfield Called to Order the Regular Meeting

Pledge of Allegiance

Citizens to be Heard

Charlotte Mates requested support for safer roads on Highway 191. Mates added that she has had her fingerprints taken for many times for various community service roles, at what she feels must be an excessive cost to the public. On Tuesday, March 18, Mates registered a complaint to report a reckless driver after a dangerous incident that she experienced on Highway 191, and described the incident in order to raise awareness to appropriate highway safety and potential adjustment of road laws.

Florian Hermann, representative of a tourism marketing firm named Hermann Global which is focused on international travel markets and who has submitted a partnering proposal for a media agency contract being considered by the Commission at this meeting, stated that long term investment in pent up international demand would be important for maintaining confidence from that demand for tourism visitation to Grand County.

Presentations (none scheduled)

Department Reports

Grand County Roads Department

Roads Supervisor Bill Jackson gave a department update, describing uneventful winter snow removal allowing for flood damage repair particularly in Mineral, Spring, and Long canyons, as well as upgrading of culverts. Spring road grading activity well underway, which involves clearing of storm drain basins. NRCS EWP grant funding at All-American Wash is currently in the design phase, project at Chapman and Heather crossings being incorporated into this design. Holyoak curb and gutter nearly halfway through design phase. Spanish Valley Drive multiuse pathway design 90% complete, Jones and DeMille to contract a right of way

agent from the UDOT pool in order to manage that element. Colorado River pathway half mile trail gap project in process with help from the Roads Department. Roads Department also involved in the non-motorized trails master plan. Road access improvements completed for Law Enforcement gun range. Roads Department responsibility to Moab Irrigation Company diversion dam also complete, with the last two projects involving the General Fund dollar contributions to the Roads Department which are mandated by statute.

UMTRA Report

UMTRA liaison Jessica Thacker gave a brief description of her roles and responsibilities as liaison and technical inspector. Thacker's position is funded through February 6th of 2026. Brief update on UMTRA site progress, with evapo-transpiration cover redesign underway.

Commission Member Disclosures

Commissioner McCurdy disclosed that his wife works at the Grand County Sheriff's Office. Commissioner Martinez stated that he received a campaign donation from Curtis Wells who represents the developer requesting a rezone in action item number 4.

General Commission Reports and Future Considerations

Trisha Hedin

- Fair Board meeting
- Dinner with Team Rubicon
- Meeting with Dept of Agriculture regarding embedding of Water Management Plan in the General Plan
- Moab Museum gala
- Mosquito Abatement meeting, few mosquito specimens thus far
- Cemetery Board meeting, new columbarium
- HDHO revision subcommittee meetings
- Southeastern Utah Watershed Council meeting, update from Division of Water Rights regarding Statewide Water Management Plan
- Planning Commission meeting, April 28 workshop scheduled for HDHO revisions

Bill Winfield

- CIB meeting
- UAC meeting regarding federalism papers
- Legislative subcommittee meeting
- Southeastern Utah Watershed Council meeting, update from Division of Water Rights regarding Statewide Water Management Plan
- Discussion with County Attorney Stocks regarding Airport Insurance for airport users
- Meeting Federal, State, and National Park Service

Brian Martinez

- MTAB meeting, review of Summer and Fall campaigns
- Meeting with Love Communications
- Chamber of Commerce board meeting
- Dolores River Triangle TMP meeting
- Meeting with BLM regarding right of way at Cisco, water right from 1884\
- HDHO revision subcommittee meetings: enforcement, lendability, rules and regulations, and entitlements discussed
- OHV meeting sponsored by the Chamber of Commerce, discussion regarding new route on existing roads while using corporate sponsors to sign and mark the road
- Media Agency proposal selection committee
- Motorized Trail Committee, update on Mud Springs and new uptrail on Falcon Flow

- Meeting regarding Arches Timed Entry system

Mary McGann

- Housing Task Force meeting, MACLT awarded CDBG funding, April 22 open house at Arroyo Crossing
- Attended presentation regarding the history of public lands
- Homeless Coordinating Committee meeting, homelessness currently down
- Solid Waste District Board retreat

Mike McCurdy

- HDHO revision subcommittee meetings

Melodie McCandless

- BEACON advocacy meeting, continued brainstorming for program sustainability
- Legislative subcommittee meeting, coordination with state and federal delegation visits as well as preparation for interim legislative session
- Community Renewable Energy Program meeting
- Canyonlands Healthcare Special Service District, planning grant for MAPS completion applied for
- Council on Aging meeting
- Chamber lunch, guest speaker from Zions Bank senior economist

Elected Official and Commission Administration Reports

Clerk/Auditor Gabriel Woytek

- Larson CPA firm completed external audit field work
- Clerk/Auditor Office restructure to be proposed to Commission for discussion at 5/6 meeting

County Attorney Stephen Stocks

- ICCR cohort visited Grand County for domestic violence training
- Attended consignment auction
- CJC advisory meeting

Commission Administrator Mark Tyner

- Recruitment underway for several vacant leadership positions

6pm Citizens to be Heard (none at this time)

Public Hearing (none scheduled)

General Business - Action Items, Discussion and Consideration of:

1. Approval of Consent Agenda

- A. Approval Of Meeting Minutes for April 1, 2025**
- B. Ratification of Payment of Bills**
- C. Ratification of Final Report for Groundwater Monitoring Network Grant**
- D. Ratification of Local Consent for Expedition Eighty8 at Gravity Haus Hotel**
- E. Approving Independent Contractor Agreement with Harrison Field Services for landscaping work at the Airport - using State Revitalization Grant funds**

- F. Approving Awards of Bids for Landscaping at the Airport using State Revitalization Grant funds**
- G. Revision to Rydman Lot 16 Lease with Airport (to build a hangar)**
- H. Independent Contract Agreements for the 2025 Grand County Fair for the Sean Moon Band with Keith McCloud**
- I. Independent Contract Agreement with Berentis Rodeo for the 2025 Grand County Fair**
- J. Approving Criminal Investigator Job Description Revision**

Motion by Commissioner McCurdy to approve the consent agenda, as read by the Chair

Motion seconded by Commissioner McCandless

Discussion (none at this time)

Motion passes 6-0

2. 2025 Quarter 4 High Impact Special Event Intent to Apply Submissions (Deputy Clerk/Auditor Jenibeth Jones)

Presentation

The following Intent to Apply (ITA) Submissions were received by the deadline for Quarter 4 and deemed high impact. As per the Special Event Ordinance, high impact ITA's are reviewed by the County Commission at a quarterly meeting, which is based on the proposed event dates. Applicants may request Commission review at a quarterly meeting sooner than the designated review date. The Commission may choose to postpone issuing a decision until the proposed event's assigned quarterly review. There are two events that have requested an earlier Commission Review. They have both been informed that the Commission may delay the decision until the designated review dates.

For early review:

Moab Redrok Rally

Motorized event, 6/11-6/13/2026, Total Daily Attendance 700, recurring (2 years)

Grand Circle Trailfest

Running event, 9/16-9/20/2026, Total Daily Attendance 1000, new event

October 2025 Submissions

Moab 240 Endurance Run

Running event, 10/6-10/15, Total Daily Attendance 165, recurring (8 years)

Moab Jeep Jamboree

Motorized event, 10/23-10/25, Total Daily Attendance 165, recurring (26 years)

November 2025 Submissions

Dead Horse Ultra

Running event, 11/15, Total Daily Attendance 1200, recurring (10 years)

Moab Rocks April 4-7, Run the Rocks May 6-9, wish to combine the two events

Kent Green, representative of the Redrok roundup event, gave clarification that the 2024 event had 350 approved vehicles, and that the 2025 event expects to double in size. Commissioner Hedin stated that the

event currently has no issues, but that she would like to see how this year's expanded event proceeds before approving further expansion in 2026. Marc Pett stated that sponsors and vendors want to have discussions regarding 2026 events requiring early approval, and that 2026 not planned to be expanded from the already approved 2025 event. Attorney Stocks explained that issuing an early approval will make it hard to take back what has already been granted. Commissioner McGann offered gratitude to the event organizers for their effort in limiting the event's impact to the community.

Motion by Commissioner McCurdy to approve the 2025 Quarter 4 High Impact Intent to Apply Submissions: Moab Redrok Rally (2026), Grand Circle Trail Fest (2026), Moab 240 Endurance Run, Moab Jeep Jamboree, Dead Horse Ultra

Motion Seconded by Commissioner Martinez

Discussion (none at this time)

Motion passes 6-0

3. Award RFP for Media Agency (Commission Administration and Clerk/Auditor)

Presentation

A selection committee, with makeup outlined according to the RFP document (attached), reviewed 18 total proposals received and completed a scoring process for a pool of 9 finalists resulting from an initial round of review. The scoring tabulation for these 9 finalist proposals is included in the agenda materials. All 18 bids received were made available for review by the Commission.

The review committee recommends the selection of Madden Media to serve as the media agency to support the execution of its Destination Management Organization (DMO) marketing goals, marketing strategy, media planning, media buying, placement and collaborative work in the annual, competitive, Utah State Co-Operative Marketing Plan. This recommendation is endorsed by Moab Office of Tourism staff.

Motion by Commissioner Martinez to award the Media Agency contract to (enter firm name here), and authorize the Chair to sign all associated documents and contracts upon completion of legal review

Motion seconded by Commissioner McCurdy

Discussion (none at this time)

Motion passes 5-0, Hedin abstaining, Hadler absent

4. Ordinance Approving General Rezone of McKnight Subdivision (Acting Zoning Administrator Cristin Hofhine)

Presentation

The applicant is requesting approval of a General Rezone application. The subject parcels are currently zoned for Multi-Family Residential use. The applicant has requested that the zoning be changed to General Business to create a mixed-use development that combines commercial and residential spaces. The 19.27 acres of real property are undeveloped. Surrounding uses include Highway Commercial, General Business, and Multi-Family Residential. Unanimous favorable recommendation by Planning Commission. Staff recommendation neutral. Hofhine explained the process for considering rezones, which require reliance on

the zoning maps and the community which worked with the zoning administrator at the time that the map was created.

Motion by Commissioner McCurdy to approve the Ordinance to rezone 19.27 acres of that portion of the Knight Subdivision property on Grand County parcel Nos. 02-SMC-0007, 02-SMC-0008, 02-SMC-0009, 02-SMC-0010, 02-SMC-0011, 02-SMC-0012, 02-SMC-0014, and 02-SMC-0016 to the General Business (GB) zoning district based on the following item of consideration: proposed density and intensity of the use permitted in the proposed zoning district follows the future land use map

Discussion

Commissioner McCandless pointed out that two public comments had been received, both supportive of the request.

Motion passes 5-0, Martinez abstaining, Hadler absent

5. Letter regarding closure of federal offices (Commissioner Hedin)

Presentation

Commissioner Hedin credited Kara Dohrenwend for raising this issue before the Commission, and other local entities have responded with similar such letters regarding potential termination of leases by federal government agencies in the area. Hedin outlined how these impacts to USGS and NPS would affect important services that our local community benefits from.

Motion by Commissioner McCurdy to approve the letter regarding the closure of Federal offices and send to Senators Lee and Curtis, and Representative Kennedy

Motion Seconded by Commissioner Martinez

Discussion (none at this time)

Motion passes 6-0

6. Engaging a recruitment agency – Planning and Zoning Director and County Engineer positions (Personnel Services Director Tess Barger)

Presentation

Barger explained that limited candidate engagement thus far requires a recruitment firm, with three firms up for consideration whose proposals she summarized. Staff recommendation is to select Slavin Management Consultants due to affordability and generous guarantee policy. Positions have been open since January February, with two total applications received that did not meet basic requirements. Staff expressed confidence that the expenditure associated with such a recruiting firm comes with good value.

Motion by Commissioner Martinez to approve Slavin Management Consultants for P+Z Director and Building Department

Motion seconded by Commissioner McCurdy

Discussion

Attorney Stocks echoed concerns regarding the potential cost of the recruitment agency, and clarified that he would like approval to be contingent upon his review. Chair Winfield agreed that an in-person visit from a potential candidate would be a critical part of the hiring process. Commissioner

Substitute motion by Commissioner Martinez to include attorney review of the contract prior to approval

Substitute motion seconded by Commissioner McCurdy

Commissioner McCandless clarified that a Request for Proposal was also out for a firm to handle Engineering and Planning and Zoning duties.

Substitute motion passes 5-1, Hedin opposed

Discussion Items

7. Community Impact Board (CIB) Grand County list (SERDA Regional Planner Todd Thorne)

Presentation

Thorne gave a presentation of the CIB list for the 2026 program year. Five projects from Grand County have been carried over from the previous year, and Thorne asked the Commission if any projects should be removed or added, explaining that shovel ready projects were preferred. 38 projects total were vying for inclusion on this list from various entities in the County. Commission to rank potential projects to be included on the list and submit by May 1st.

6pm Citizens to be Heard (none at this time)

8. Public Infrastructure Pro Rata Reimbursement and Reimbursement Agreement (Acting Zoning Administrator Cristin Hofhine)

Presentation

Hofhine raised this discussion item in order to gauge Commission interest in a concept whereby developers could enter into agreements whereby future developments benefitting from required infrastructure improvements would reimburse original developers burdened with implementing those improvements. The Commission gave Hofhine the thumbs up to pursue a draft of such an agreement.

Closed Session

At 6:18 p.m., motion by Commissioner McCurdy to enter closed session for the purposes of discussing the character, professional competence, or physical or mental health of an individual and pending or reasonably imminent litigation

Motion seconded by Commissioner McCandless

Motion passes 6-0

At 7:34 p.m., motion by Commissioner McCurdy to exit closed session

Motion seconded by Commissioner McCandless

Motion passes 6-0

At 7:35 p.m., Chair Winfield adjourned the meeting

Bill Winfield
Chair, Grand County Commission

ATTEST:

Gabriel Woytek
Grand County Clerk/Auditor