

**GRAND COUNTY AIRPORT BOARD
REGULAR MEETING**

**Grand County Courthouse
125 E. Center St.
Hybrid virtual participation on Zoom
Moab, Utah**

**MINUTES
May 5, 2025**

The Grand County Airport Board met in a regular meeting on May 5, 2025. The meeting was held in-person in the Grand County Commission Chambers, with hybrid virtual participation available via Zoom.

Attending the meeting in person were: Chair Jody Patterson, Bill Hawley, Randy Martin, Rachel Paxman, Jason Taylor, Howard Trenholme, and Commissioner Bill Winfield. Board member Rachel Paxman participated via Zoom.
Board member Laurel Catto was absent.

Airport and County staff in attendance was Andrea Erwin

Call to Order: Chair Patterson called to the meeting to order at 4:01 p.m.

General Business

1. **Minutes April 7, 2025** – Motion to approve the minutes of 4.7.2025 by Jason Taylor, Second by Bill Hawley. MOTION CARRIED 5-0.
2. **Director's Report** –
 - a. **Safety and Miscellaneous** – Administrative assistant job is posted.
 - b. **Airport Data Report** - The board had questions about recent flight delays. The requested more detailed information on the cause of delays be provided in the future. They also requested Andrea use charts to display the Virtower data at future meetings. Andrea spoke about fueling and Contour Air. Rachel said they are fueling in Denver or Phoenix due to the higher fuel prices at Canyonlands Regional.
 - c. **Project Reports** – The A1 project is complete. There should be one final nighttime closure for lighting and signage. Final Paint is scheduled for May 18th. Board member Hawley asked about NOTAM being out for crosswinds on the runway. There were no NOTAMs out for crosswinds at that time.

Citizens to be Heard – Citizens Dave and Gary would like to see more landing areas for tail-wheeled aircraft.

Discussion Items

3. **Discussion of Landing Areas** – The minimum standards and rules were included in the meeting packet. There is a potential liability when allowing planes to land anywhere other than approved areas. There is cleanup work required when planes land in unapproved areas that uses staff time and resources. There was discussion on possible alternative landing areas for tail-wheeled planes. Board member Taylor will do some research and bring information on this topic to the next board meeting.

Action Items: None

Reports

4. **County Commission** – Commissioner Winfield and Attorney Stocks are working on insurance for the airport including types of insurance for tenants and others who work out of the airport. The topic will be brought to the board following legal review. Commissioner Winfield is working with the county on local match money for possible CIB grant requests for the paving and taxi lane F projects. There are funds apparently owed back to the airport from the Covid era when revenues were subsidized by the government and excess revenues were transferred to the county general fund. Lochner, Commissioner Winfield, and the new airport director will present to the CIB. The search for a new director is narrowing down. Commissioner Winfield
5. **City of Moab** – Board member Taylor is working on the City budget. Kane Creek Boulevard construction is near completion. A new playground is open at Swanny. The city is working on final drawings for Uranium Ave. behind City Market.
6. **Moab Office of Tourism** – Board member Trenholme said there is a big push for advertising for this summer and fall. He mentioned the potential of a Contour Air and MOT joint advertising campaign. There was discussion regarding use of TRCCA funds to use as a match for local support at the airport. Board member Trenholme will present to the MTAB and work with Andrea on advertising funding. Possibilities include digital advertising and billboards and/or other advertising at the Denver and Phoenix airports.
7. **Solar Committee** – Board member Hawley met with Commission Administration to discuss the solar project. Mark Tyner will take idea to the commission for discussion of putting out a request for proposals.
8. **Other reports** – Projects waiting for federal funding include: ramp expansion, loop around taxi lane, and both phases of the apron reconstruction. Locally funded projects in the pipeline include paving taxi lane F and apron in front of Redtail's hangar and parking lot paving project (three phases). The board requested discussion on the local projects and funding at the June meeting. Director interviews are scheduled later this week and the selection is down to three candidates.

Future Considerations – Staff will include bids received in the meeting packet for the June meeting. Board member Trenholme asked what the consequences of losing the EAS/AEAS. Is there a backup plan to attract another airline?

Closed Session(s) if necessary

Adjourn - Chair Patterson adjourned the meeting at 5:30 p.m.

Jody Patterson
Chair, Grand County Airport Board

ATTEST:

Andrea Erwin, Interim Airport Director
Board Secretary