

**GRAND COUNTY AIRPORT BOARD
SPECIAL MEETING
MINUTES**

**December 9, 2024 @ 4:00 p.m.
Fire Department meeting room, 45 S. 100 East
Moab, UT 84532**

A. Call to Order

1. The meeting was called to order at 4:12 p.m.
2. Members present: Jody Patterson, Rachel Paxman, Bill Winfield (County Rep.), and Randy Martin. Laurel Catto, Alex Borichevsky (Travel Council Rep.), and Bill Hawley participated on Zoom. Airport Director Tammy Howland participated on Zoom.
3. Members not present: Jason Taylor (Moab City Rep.).
4. Others present: Director's Assistant Tara Collins. ARFF Rea Erwin was present on Zoom.

B. Citizens to be Heard - None

C. Special Action Item:

1. Recommendation for Allocation of Airport Revenues:
Recommend utilizing the available airport revenues to cover the 2025 airport operations, maintenance, and payroll budget. Additionally, these funds should be allocated to meet the matching costs required for the planned AIP-funded airfield projects.

Tammy said the Board needs to vote on whether to approve using the revenues that the Airport has available, that can only be used for the Airport. They can only be used for operations and maintenance, or Airport projects. She shared onscreen her budget spreadsheet. She said basically any additional 2025 costs were brought back down to the 2024 levels to help alleviate some of the budget constraints that Grand County is facing this year.

The total amount of FAA AIP grants is \$13,951,485.00. Tammy listed our narrowed-down capital improvements as: a water pump, replacing the roof on the old section of the terminal, and some foundation repairs on the new section of the terminal. Those total \$168,000.

She said right now we have \$1,340,033 revenue available (2020-2023), and year-to-date revenue for 2024 = \$402,000. She said the reason we have this much revenue in our fund is because since 2020 we have received CARES, CRSA, and ARPA grant money, and the Commission opted to use those funds for operations and maintenance and payroll. So our Airport-generated revenues are still in our account.

Tammy is proposing that we use the \$1,340,033 for budgeted Airport operations, and the County is requesting that the Airport Board approve using Airport revenues to cover the 2025 budget. Bill W. asked what the proposed 2025 budget amounts to. Tammy said that operations, with payroll, it comes to \$981,624.

She showed the FAA match funds for 2024 and 2025. She went over the pared-down capital improvement projects that need to be done. She went over the AEAS grant reimbursement process, and showed the \$ amount.

Tammy explained that we actually saved money by holding off on the ramp project until 2025, because starting in 2025, we go from a 10% match \$ amount down to a 5% match \$ amount, for the next 2 years. With the current taxiway project, there was an overage on the cost that will be covered by federal funds, at \$119,542.

There was discussion about the 10-year CIP list.

Motion by Rachel to give permission for the Airport to use these revenues for operations and maintenance in 2025, per FAA regulations, seconded by Randy.

Discussion: Randy clarified that we are approving budget expenses of \$981,624, and then matching funds of \$605,847 and \$343,302, and then \$168,000 for improvements. Randy asked if these last 3 amounts are not included in the \$981K, and Tammy said: correct. Those last 3 are capital projects. So Randy clarified that we are asking to spend all 4 amounts. Tammy said what the Commission is looking for is the Board's approval of using Airport revenues.

Motion approved 5-0.

D. Closed Session, if necessary

E. Adjourn - 4:47 p.m.