

**GRAND COUNTY AIRPORT BOARD
REGULAR MEETING
MINUTES**

**April 1st, 2024 @ 4:00 p.m.
Grand County Commission Chambers, 125 E. Center Street
Moab, UT 84532**

A. Call to Order

1. The meeting was called to order at 4:00 p.m.
2. Members present: Jody Patterson, Bill Hawley, Bill Winfield (County Rep.), Jason Taylor (Moab City Rep.), Jenny Gleason (Travel Council Rep.), and Randy Martin. Airport Director Tammy Howland was also present.
3. Members not present: Laurel Catto, Shalee Bryant.
4. Others present: Director's Assistant Tara Collins, Tom McKay of Moab Express. On Zoom were Eric Rivera of Armstrong, and Ed Prather of Airport Garage Co. (Bill Prather's son).

B. General Business

5. Re-approve minutes of February 5th, 2024 (Regular meeting) – a later version (2/9) exists than the one considered & voted on at the March 4th meeting, OR, let stand the earlier version (2/8) already approved on March 4.
Motion by Jason to approve the latest version, seconded by Jenny, approved 5-0.
6. Approve minutes of March 4th, 2024 (Regular meeting)
Motion by Randy to approve the minutes, seconded by Jason, approved 5-0.

C. Citizens to be Heard - None

D. Action Items: Discussion and Consideration (some for Recommendation to County Commission with approvals subject to limitation)

1. Airport Garage Co. new garages: New request for location of garages. Prather sent drawing of 2 new options on March 12.

Ed Prather brought up the 2 alternative locations, Tammy showed the graphics. Ed said these locations would make the project cost-feasible. Tammy said the alternative that was longways from east to west was not an option for her, because it would prohibit the extension of the parking area southward. Jody wondered if they could be painted to blend in with the environment. Tammy proposed a mural with aeronautic themes. Bill Hawley brought up future development plans for the airport. He understands that building garages further south is more expensive, but said that any hangar developer at CNY is faced with the same soil challenges and associated costs. He cited 108 and 118 as examples. He said that having an established area for garages, including future garages beyond this project, is more important, for overall airport development. Ed said that given the costs, they are looking at building just one set of 12 garages, not two sets. Jody pointed out that hangars and garages are not that comparable, since hangars must go in designated spots, and landside has much more vague designations. But Jody did agree that

they should take into account the long-term plans for the airport. Jason said the Board had come up with a plan, and that they should stick to that plan. Others agreed.

Motion by Bill H. to put the garages in the original location that the Airport Board chose, along with anything the Airport could do to help get them there, seconded by Jenny, approved 5-0.

Ed asked if anything came to the Board's mind, that may make this development easier. Bill H. responded that since this area is in flux, it makes sense to build a gravel road to it, a temporary road, necessary to get a road bed out to them. Ed said that was helpful.

2. Lease agreement for digital (screen) advertising on 2 terminal walls, for Lions Back Resort (Jon Dwight & Shannon Meredith requesting).

Tammy outlined the request, and showed the requested locations for the screens. She said the Board should discuss advertising decisions, especially when it came to projects that are maybe controversial in the community. Bill H. said it had always been their intention to have advertising on all the monitors at the terminal. He said they wanted to have advertising space available on a time-share basis to advertisers. He asked how much time Lions Back wanted to rent out advertising space? Tammy explained that Lions Back would use their own monitors, so they would be the only advertiser on there. The existing terminal monitors, Tammy said, are just TV's. They're not set up for this kind of advertising. One would need to connect the screens up to a computer. Bill H. agreed, and said their intention was that those screens would be airport-owned and controlled. The idea, he said, was that no one advertiser would have more rights than anyone else, other than buying the rights. But, he said, Lions Back installing their own personal screens goes past what we need to do. He said we need to charge them appropriately so that the monitors are County-owned, and County-controlled. So that they are just renting space. That way, he said, there's no conflict of interest, and nobody gets a better deal than the next guy. He said it wouldn't be right to let them put up their own monitors.

Jenny said that it could be a problem if it's Lions Back only, that that could generate some PR. She thought that others would request access to those monitors as well. There was more discussion of the airport's advertising system, as it was envisioned, and how the current equipment is not right for that intended use, and is unreliable and glitchy as well. They discussed what equipment they would need, to offer advertising time to people. Jenny pointed out that, at least on the Travel Council, someone must decide who approves the advertising, and how that goes about. Also, she said, this would be advertising for the County, and that's a whole other thing. Randy agreed.

Bill H. said that when they originally contemplated offering advertising, they knew time-shares were limited, so there was going to be a waiting list.

In response to Jenny's concern about the exclusivity of allowing only Lions Back to advertise, Tammy said that the FAA rule against non-discrimination applies more to users of the airport. Tammy wondered if the airport could get TRT money to upgrade the current inadequate monitors/system. Jenny said it was possible, but they have to follow the TRT rules.

The board was generally against the idea of Lions Back bringing in their own monitors, and holding a monopoly on advertising in the terminal. Bill H. said if they did it to where everybody had access, and the advertisements were from a variety of businesses, then it would be ok, because then we would not be playing favorites. He thought our advertising policy and procedure should go in the Minimum Standards. Tammy agreed. Jenny thought we should give Lions Back some direction, maybe tell Lions Back to prepare a 30-second commercial.

Motion - Jenny thought (and Jody clarified) they should deny approval of this lease, but let them know we're working on an alternative screen advertising method, one that would be more beneficial to multiple advertisers. Randy seconded, approved 5-0.

E. Discussion Items:

1. Project Reports

- a. Ramp/Taxiway A1 - Invitation for bids for construction work published March 7, 14, 21.

Eric said bids will open up on Thursday 4/4. The second part of this project is the Apron expansion. Funding for the hardstand is more uncertain, because that will take some discretionary funding.

- b. Generator for terminal - Contract fully signed, waiting for generator and switch to arrive.

Tammy said any minute now, the generator will arrive.

- c. Drive through gate replacement -

Tammy needs to get that out for bid, but the FEMA money has been approved for it.

- d. Hangar 118 – They poured footers and stem walls.

It's moving along.

F. Reports:

1. Airport Monthly Data Report - March 2024 & Virtower Data

Tammy doesn't have March's data yet. Tammy said Contour's numbers look hopeful. They (Randy, Tammy, Bill W.) had a talk with Mark Wilkie, he's an aide for Senator Lee, regarding our EAS service, and how it's affecting the local economy. Randy said Contour's fuel purchases are increasing, although their fuel sales are still lower than with SkyWest. Tammy said now that Contour is doing 3

flights a day, in order to do their turnarounds, they will have to buy their fuel in Moab, because the wait time for fuel in Phoenix is an hour. Jody wondered if they were buying fuel in Page, AZ. Tammy reported a bit on the Triennial training, it went well. Their 139 inspection is in May this year. They've had their security inspection with TSA.

2. Any questions on the Director's Report for March 2024
3. County Commission
Bill W. also spoke about the meeting with Senator Lee. The only other thing is that the County Attorney is tracking down the return of the payment for the vending machine. He said we shouldn't pay for any items up front, don't pay until it's onsite. Or else hold back on part of the payment.
4. City of Moab
Jason said they (he and Jacques, Mary, Joette) went to Washington D.C., and met with DOT Mark Raggio, who speaks very highly of Tammy. He said Raggio intimately knows our area and its issues. Raggio said we could ask for a 5-year contract from an airline. Most airlines don't want to bite off that much. Raggio said that the SkyWest reorganization has still not been approved by the FAA. Tammy and Jenny discussed some advertising they will do through Economic Development.
5. Travel Council
Jenny said they're working on their budget, their website, and social media. They're going to try to promote more wedding events, which are already a big deal here.
6. Solar Committee
Bill H. said they're about ready to look at some proposals from 2 or 3 companies for a lease or PPA (Solar Power Purchase Agreement). He would like a small group to review these with him, and maybe a County Commission person too. They will bring in the County Attorney later. Tammy suggested Mallory, as Commission Admin. Trisha Hedin is also interested in green, sustainable projects. Bill H. said it's a net metering thing.
7. Other reports for Airport Board
- G. Future Considerations
- H. Closed Session, if necessary
- I. Adjourn - 5:18 p.m.