

APPROVED
Grand County Public Library
Minutes for the Regular Board of Directors Meeting
November 10, 2022 5:00 pm
Board Room, Grand County Public Library

In attendance for the November 10, 2022 Grand County Public Library Board meeting held in the Board Room at the Grand County Public Library, were as follows: Jenna Woodbury, Rose List, Alanna Simmons-Cameron, Trish Hedin, Rachel Stenta, and Lillian Scott. Also present were Carrie Valdes, Library Director; and Meghan Flynn, Assistant Director (minutes). Jeremy Lynch and Didar Charles were absent.

Jenna called the meeting to order at 5:15 p.m.

Approval of the minutes for the September 22, 2022 meeting was discussed. Jenna made a motion to approve the minutes as presented. Trish seconded the motion and it passed unanimously.

The library bills were passed around for review.

There were no Citizens to be Heard.

Carrie delivered a Director's Report to the Board. She shared several library updates. The Castle Valley Library Assistant will retire in December and the county is accepting applications for the job opening. Statistics show that October 2022 was one of the library's busiest months on record – particularly for wifi and meeting room use. The Moab building's wifi is now turned off overnight from 8pm - 8am at the request of Moab City Police. A library window that was shot out after hours in September has been replaced and an insurance claim has been filed.

The large meeting room A/V upgrade project is complete. The library has received two new grants from the Utah State Library to support interlibrary loan services and wifi hotspot data. Partnership funds will cover Carrie's attendance at two more library conferences this year: one focused on libraries and social services and the other on library roles in addressing food insecurity.

During their November 1 meeting, the Grand County Commission passed, as presented, both the Interlocal Agreement with San Juan County Library and the Memorandum of Understanding with the Friends of the Library. The Commission also approved a lease agreement to support a library teen center at the new Community Resource Campus next year.

A tentative 2023 library budget was passed by the Commission. It includes the rent expense for a teen center and funds to support data for 50 circulating hotspots. The library will continue to pursue grant funds to support a larger number of circulating hotspots, but the budget allocation helps with sustainability for the essential service. The county is currently discussing an 8.7% COLA for county employees. If approved, that will have a significant impact on the library budget.

Carrie anticipates that the 2022 library budget will be underspent by approximately \$80,000. The 2022 budget was originally set to draw \$187,000 from the fund balance. Between potential new growth and underspending, the draw from the fund surplus needed to balance the 2022 budget will be much less than planned.

The Board moved on to New Business. The first item on the agenda under New Business was Discussion and Consideration of Setting a 2023 Library Board Meeting Schedule. The Board discussed changing regular meeting start times to 5:30 pm. Jenna made a motion to set the 2023 Library Board meeting schedule to 5:30 pm on the second Thursday of every other month beginning with January. Rose seconded the motion and it passed unanimously.

The Board moved on to Old Business. The first item on the agenda under Old Business was Review and Consideration of Approval of a Revised Grand County Public Library Code of Conduct Policy. Carrie noted that the current policy contains many unnecessary specifics. Library staff recommends a simplified policy as presented in the new draft. Discussion followed. Carrie informed the Board that the Unattended Children section of the new policy draft is written to comply with Utah State Law. Rose made a motion to approve the revised Code of Conduct Policy as presented. Alanna seconded the motion and it passed unanimously.

There was no Consent Agenda.

There were no Board Member Reports.

The Board moved on to Future Agenda Items. Carrie informed the Board that they will discuss applicants for the two vacant Library Board seats – the high school representative and one voting member – during the upcoming January meeting.

A closed session was not needed. Jenna adjourned the meeting at 5:36 p.m.